



Members' private boat storage policy

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| Version: | 2.0 |
| Authorized By: | Club committee |
| Authorization Date: | March 2026 |
| Responsible Officers: | Membership / Rack Co-ordinator |

1. Purpose

The purpose of this document is to set guidelines by which club manages the space designated for members' private boats in the clubhouse.

2. Context

The INCC Yarra Paddlers' clubhouse has limited boat storage capacity. The club maintains a fleet of boats for use by members and for programs. Many members rely solely on the club fleet. It is therefore necessary to manage space for members' private boats to best meet the needs of all members. This requires the establishment of clear principles and processes to implement the policy.

3. Principles

- a. The club allocates storage space for members' private boats and maintains a record of members who have been authorised to store a boat in the clubhouse.
- b. The space must be allocated fairly to all members' seeking to store a boat.
- c. Members do not have an automatic right to store a boat; storage is subject to the availability of a suitable position for the specific craft and must be authorised by the club.
- d. The available space has designated positions (racks) that are named by a letter (marked on the floor) and a number (from 1 on the floor to 7 at the top).
- e. Members' private boats are stored at the owner's risk. (Marine insurance for individual craft is available through Paddle Australia.)
- f. Only current (i.e. financial) members are eligible to store a boat.

- g.** The club will not operate as a storage facility. Priority will be given to members who use the stored boat on the Yarra-Birrarung River.
- h.** The club committee has absolute discretion in implementing this policy.

4. Implementation

Initial requests for boat storage

- Members can request to store a private boat in the clubhouse at any time via the online request form.
- If a suitable position is available, the member will be authorised to store ONE (1) boat in a designated position. This is the member's allocated rack.
- If all available space has been allocated for the specific type of boat/craft, the member will be placed on the waiting list.

Obligations for members authorised to store a boat

- If a member does not renew their membership within one month of expiry, they must remove their boat from the clubhouse and will relinquish their authorisation to store a boat in the clubhouse.
- To manage the available space and club fleet and to ensure the safety of members, from time to time, the club may re-organise the storage area(s) or re-allocate rack positions. Members must comply with any reasonable request of the committee.
- Members are free to use their allocated rack for any flatwater boat of the same type. For example, if a member sells a single boat and buys another single boat they can continue to use the same allocated rack without notifying the membership/rack co-ordinator.

Craft that can be stored

- The majority of space available for private boats is suitable for single flatwater kayaks - TK1 and K1, with a smaller area suitable for double flatwater kayaks – TK2 and K2.
- A small number of spaces may be available for ocean skis or similar other craft. For safety, craft must be no larger than 6.5m in length, 0.6 width and 0.45m high and weigh no more than 20kg.

Other member requests

- A member who has an allocated rack may request a change of allocated rack to improve safety, ease of access etc. If a suitable position is available, the change will be authorised.
- A member who has an allocated rack may request to change the type of boat stored. If a suitable position is available, the change will be authorised. To avoid issues arising,

members are encouraged to contact the membership/rack co-ordinator regarding the availability of spaces prior to purchasing a new boat. For example,

- if a member sells a single boat and buys a double boat, the double boat will have to be stored in a different area of the clubhouse and a new allocation is required
- if a member sells a boat and wants to store a surf ski, there are limited spaces available for this type of craft and a new allocation would be required
- Members may request to store an additional boat. If a suitable position is available and there is no waiting list, authorisation may be given to store the additional boat provided the member agrees to remove it if requested.

Unauthorised storage

- Boats left in the clubhouse without authorisation may be moved within the clubhouse or removed from the building
- Unauthorised boats can be claimed within 12 months by paying the pro-rata proportion of the annual club membership fee.
- Unauthorised boats unclaimed after 12 months will be disposed of, with any proceeds retained by the club.