



Ivanhoe Northcote Canoe Club Inc. A0008830P

PO Box 180, IVANHOE, 3079

ABN: 35 350 725 748

Affiliated with Paddle Victoria

## Minutes

21/07/2022 – 7:30pm, Grandview Hotel Fairfield

**Committee:** Anthony Cross, Arabella Eyre, Candice Charles, Deborah Bennett, Jason Kennedy, Lawrie Chenoweth, Marcus Rossetto, Penny Young, Rachel de Kretser, Sally Miller

### Attendees & Apologies

Attendees: Arabella Eyre, Candice Charles, Deborah Bennett, Jason Kennedy, Lawrie Chenoweth, Penny Young, Rachel de Kretser

Apologies: Anthony Cross, Marcus Rossetto, Sally Miller

### 1. Acceptance of minutes of the previous meeting

Moved: Lawrie

Seconded: Jason

### 2. Business arising from the minutes (see below)

### 3. Correspondence

- Switching power supplier:

<https://www.dropbox.com/s/qndig0aqde8yvn2/Roundcube%20Webmail%20%20Renewable%20Yarra%20100%25%20renewable%20electricity.pdf?dl=0>

- Committee agreed to switch to Tango. Jason to action.

### 4. Reports:

- **President** (Debbie)

Report: <https://www.dropbox.com/scl/fi/dhnwwkfymj45spzcf17ht/Presidents-report-July-2022.docx?dl=0&rlkey=r91ru91e4crkl3ei9rb9xgpyx>

- We were well prepared for the race however it did not happen unfortunately. We struggled to get sufficient volunteers. Additionally, we suggest the venue is only used in warmer months where the conditions are more suitable.
- Sally is looking for someone else to take on the social paddle organising.
- Bairnsdale camp will be the next activity.
- Max McKenzie project is now in the hands of PV.

- Bendigo Festival of Sport was great and a good model of what could be done in the future.
- Sprint Committee had their annual presentation night which was a successful night.
- **Clubhouse Development Subcommittee** (Debbie, Candice, Rob Godwin)
  - Council has so far spent \$150,000 of the budget for this project, or the budget has been reduced.
  - Candice suggested that, as a committee, we write to the council asking for greater involvement and reconciliation of what the money has been sent on so far. Committee agreed that we write to council (Deb and Candice to action).
- **Treasurer** (Jason)
  - Account transactions June:  
[https://www.dropbox.com/s/lf6m80u2qp0fbjp/Treasurer%27s%20Report-FY2022-12.Account\\_Transactions-Jun22.pdf?dl=0](https://www.dropbox.com/s/lf6m80u2qp0fbjp/Treasurer%27s%20Report-FY2022-12.Account_Transactions-Jun22.pdf?dl=0)
  - Cash summary:  
[https://www.dropbox.com/s/9jsrum2jfrvi7xe/Treasurer%27s%20Report-FY2022-12.Cash\\_Summary-Jun22.pdf?dl=0](https://www.dropbox.com/s/9jsrum2jfrvi7xe/Treasurer%27s%20Report-FY2022-12.Cash_Summary-Jun22.pdf?dl=0)
  - Account transactions FYE22:  
[https://www.dropbox.com/s/poo57xr7kibsk48/Treasurer%27s%20Report-FY2022-12.Account\\_Transactions-FYE22.pdf?dl=0](https://www.dropbox.com/s/poo57xr7kibsk48/Treasurer%27s%20Report-FY2022-12.Account_Transactions-FYE22.pdf?dl=0)
  - Cash summary FYE22:  
[https://www.dropbox.com/s/r9c4fpi7dqiihw/Treasurer%27s%20Report-FY2022-12.Cash\\_Summary-FYE22.pdf?dl=0](https://www.dropbox.com/s/r9c4fpi7dqiihw/Treasurer%27s%20Report-FY2022-12.Cash_Summary-FYE22.pdf?dl=0)
  - June was a good month for cash flow as it is when memberships are typically paid. MLC also paid their memberships.
  - Overall for the last financial year we are in a good position.
- **Clubhouse Co-ordinator** (Lawrie)
  - Things have been steady; there have been some bathroom repairs (as per usual). Trent has been away.
- **Boat Captain** (Lawrie)
  - Six boats recently repaired. There are a handful more, some of which have required more substantial repairs.
  - Paddles are ready and just need final assembly.
  - Deposit has been paid on the additional boats ordered.
- **Coaching**
  - **Adult beginners** (Rachel)
  - **Juniors**  
 Report: <https://www.dropbox.com/scl/fi/ie0r76m7p49ql3wqqd4xz/INCCYP-Junior-Program-Report-July-2022-7377.docx?dl=0&rlkey=paz7bvikceef884cmwsjb3761>
    - Meeting with Deb tomorrow morning for goal setting.
    - Committee brainstormed possible goals, suggestions included:
      - Encouraging community sport and regular participation, regardless of whether they would like to race.

- Rebuild quantity of paddlers and their commitment (though this may not be commitment to racing).
  - 3 – 5 year goal may be related to performance (short term focus on building numbers).
  - Coaches prepared to attend X number of races (e.g. schools championships and twilight sprints).
  - During term 3, build connections with three local schools or scouting groups (e.g. present at assembly, hand out flyers, run scouting course).
  - Goal related to number of bring a friend days or come and try days.
- **Recreational Member Engagement** (Marcus)  
No report.
- **Membership Co-ordinator** (Candice)
  - A few new members this financial year.
  - It is currently difficult to compare who hasn't renewed yet.
- **Racking Co-Ordinator** (Candice)
  - No updates.
- **Communications Co-ordinator** (Penny)
  - Penny will put out an update relating to the Sprint Awards night. The email update should also include new member profiles and national team member profiles (Rachel, Dom and John).
- **Social Coordinator** (Sally)  
No report.
- **Race Participation Co-ordinator** (Penny Young)
  - Next race is City Twilights on August 13<sup>th</sup>.
  - Currently we are struggling to get new paddlers into racing due to the pandemic.
- **Race Host Co-ordinator** (Sally Miller, Penny Young, Rachel de Kretser)
  - Unfortunately the race was cancelled, see notes in President's Report.
- **Uniform Co-ordinator** (Debbie Bennett).
- **Safety Co-ordinator** (Anthony Cross)
  - New waterproof first aid kits arrived for use by coaches.

## 5. General Business

- Carey junior program – Director of sport (Paul) has requested that they would like to start a kayaking program as of Term 1 next year.
  - Deb has also discussed with John Young and from a flatwater paddling perspective, it would be great to add another school program.
  - If we could operate from Studley Park Boathouse, it would be very convenient for the school to paddle from there.

- Working bee – best to be done before term 4 starts (term 3 school holidays) but avoiding the long weekend. Scheduled for 1<sup>st</sup> October 10:30 – 1pm, followed by BBQ.
- Uploading minutes to website – Penny will update the website with the minutes.

Meeting closed at 9pm.

## 6. Next Meeting – 7:30pm August 18<sup>th</sup> venue Grandview Hotel, Fairfield

### Business arising from this meeting:

Ref	What	Who	By	Status
2022071	Advise council we approve switching electricity supplier to Tango.	Jason	18/08/2022	Open
2022072	Write to council regarding clubhouse redevelopment.	Candice and Deb	18/08/2022	
2022073	Advertise working bee and add to calendar	Penny and Sally	18/08/2022	Open
2022074	Uploading minutes to website	Penny	18/08/2022	Open

### Business arising from previous meetings:

Ref	What	Who	By	Status
2022061	Private paddle room tidy out	Sally and Bella	Spring 2022	Open
2022062	Purchase band-aids, alcohol wipes and first aid kits <ul style="list-style-type: none"> <li>- Still need band aids and alcohol wipes</li> <li>- First aid kits done</li> </ul>	Rachel and Bella	21/07/2022	Open
2022041	Sign for notice board with marathon nationals medal winners	Marcus	17 May	Open
2022044	Update Committee list for notice board	Penny	17 May	Open
2022031	End date for beginner courses to be decided on + put on website 05/05 – Decided that we cease courses at end of April and will refund the people who have paid, everyone will be notified when we re-start courses in Spring.	Rachel	ASAP	Open
2022032	Criteria to ensure capability for those interested in beginner courses to be put on website (Steph Langley had summary) 05/05 – Rachel will write criteria, Deb to proof and Penny will put on website. 21/05 - Deb drafted and sent to Penny and Rachel. Need to add squat down and comfortably manipulate weight.	Deb, Rachel, Penny	21/4/22	Open
2022033	Info sheet for running new member orientations to be circulated to coaches	Candice to send to Rachel, for Rach to pass on to coaches	21/4/22	Open
2022034	Social calendar to be printed + put up in clubhouse	Sally		Open
2022035	Photos and bios to be sent to Sally to be put on website 05/05 – committee bios updated on website but coaches are still going	Penny	21/4/22	Open

2022036	Advertising for MMP	Penny	Ongoing	Open
2022021	Weekly calendar of 'what's on at INCC' to be created and posted on website and notice board. 05/05 – Marcus has made a planner to be printed in A2 and laminated.	Penny/Marcus/Candice	17/03/2022	Open
2022022	Update new member handbook.	Bella	17/03/2022	Open
2022023	Project proposal and budget for Max McKenzie Memorial. (See notes above) This role is no longer required at the club.	Deb	17/03/2022	Closed
2022024	Update Sunday club doubles promotional material to reflect social/recreational focus 05/05 – Suggested re-branding Sunday Social Paddle (pending a better name). Explainer and poster to go on the notice board website. Done	Marcus & Penny	17/03/2022	Closed
202107-03	Move black ergo under the clubhouse. 19/08/2021- Waiting until we get a new ergo.	Deb	19 August	Open
202107-04	Research alternative ergos. 19/08/2021- Waiting to look at the new MLC ergo. Lawrie has done some research on a locally produced ergo.	Deb & Lawrie	19 August	Open
202012-10	Additions to the Gym Equipment <ul style="list-style-type: none"> <li>1 more Olympic Bar</li> <li>1 more bench</li> </ul> Steph to get quotes and send to the executive (Deb, Candice & Arabella) for approval 21/10/2021 – Waiting for quote on custom bench 05/05/22 - Discussions between Bella and Rachel, we don't need a custom bench. A new barbell will cost \$365 (less if we receive organisation discount), do we have committee permission to spend this money? Committee agreed to buy the new barbell, Bella to order.	Bella and Rachel	15 Jan	Open
Sep '19	Individual Hat & Uniform supplier ready for ordering 17/6/21: Action amended – looking at opening orders again at some point in the future. 15/7/2021 – Merchandise are on their way.	Deb	Ongoing	Open