



Ivanhoe Northcote Canoe Club Inc. A0008830P

PO Box 180, IVANHOE, 3079

ABN: 35 350 725 748

Affiliated with Paddle Victoria

## Minutes

12/11/2021 – 7:30pm

**Committee:** Anthony Cross, Arabella Eyre, Candice Charles, Deborah Bennett, Jason Kennedy, Lawrie Chenoweth, Penny Young, Rachel de Kretser, Sally Miller

### Attendees & Apologies

Attendees: Rachel de Kretser, Deb Bennett, Anthony Cross, Jason Kennedy, Candice Charles, Penny Young

Apologies: Arabella Eyre, Lawrie Chenoweth, Sally Miller

### 1. Acceptance of minutes of the previous meeting

Moved: Anthony Cross

Seconded: Candice Charles

### 2. Business arising from the minutes (see below)

- Include safety notes re: river levels in next newsletter (Penny).
- Deb updated position description for Learn to Paddle coordinator.  
Rachel to take on the position for this year.

### 3. Correspondence

- No new correspondence.

### 4. Reports:

- **President** (Debbie Bennett)  
Report: <https://www.dropbox.com/scl/fi/7ik0evvvtmfj0n51iat65/Presidents-Report-November-2021.docx?dl=0&rlkey=v7d5wecf1ce0cvyhca1gob1cw>
- **Clubhouse Development Subcommittee** (Debbie Bennett, Candice Charles, Rob Godwin)
- **Treasurer** (Anthony Cross)
- **Clubhouse Co-ordinator** (Lawrie Chenoweth)

- **Boat Captain** (Lawrie Chenoweth)
- **Coaching**
  - **Adult beginners** (Candice interim managing until the position is filled)
  - **Juniors**  
Report: <https://www.dropbox.com/scl/fi/7h0greurv5vfw2u663gex/INCCYP-junior-program-report-November-2021.docx?dl=0&rlkey=guseme9pja0tofc1kph1gxfnj>
- **Membership Co-ordinator** (Candice Charles)
- **Racking Co-Ordinator** (Candice Charles)
- **Communications Co-ordinator** (Penny Young)
- **Social Coordinator** (Sally Miller)  
Report: <https://www.dropbox.com/scl/fi/7tk95tsv9lj40ia35y7u3/INCC-Social-and-Club-Events-Report-Nov-2021.docx?dl=0&rlkey=1k8cgrb03k3td8rqzooxflqev>
- **Race Participation Co-ordinator** (Penny Young)
- **Race Host Co-ordinator** (Sally Miller, Penny Young, Rachel de Kretser, Brianna Jones)  
Report: <https://www.dropbox.com/scl/fi/1b3d5c38n5whqt570ff8t/Plan-for-the-PV-Relay-Race-V3.docx?dl=0&rlkey=eowrfhubpuepevwag2vrvtfu>
- **Uniform Co-ordinator** (Stephanie Langley and Debbie Bennett).
- **Safety Co-ordinator** (Isaac Johnson/Anthony Cross)

## 5. General Business

- Welcome to new committee member, Jason
- Committee positions and portfolios
  - Deb suggested we combine Social Coordinator position with a 'recreational' portfolio.
  - Deb only nomination for President; committee unanimously accepted
  - Candice Charles accepted by committee to continue as Vice President
  - Jason Kennedy nominated as Treasurer, committee unanimously accepted
  - Committee agreed for Clubhouse Development Committee to continue with Anthony Cross to join/replace Rob Godwin
  - Clubhouse coordinator to remain as Lawrie Chenoweth
  - Membership and racking – Candice to continue
  - Anthony to be in charge of Safety portfolio
  - Rach to take on Social and Recreational portfolio
  - Penny – continuing Race Participation and Comms, including newsletter
  -
- Three goals for 2022
  - See brainstorming below.

- One or two goals for each portfolio for 2022 (see below)
- Junior size paddles
  - Not discussed.
- Re-assign action items from former committee members
  - Not fully discussed but uniform to continue with Deb. If Bella happy to take on gym equipment, should be resolved.
- Working with Children checks
- Vaccination requirements for committee members - all committee members required to register their vaccination status (must be fully vaxxed). Gym users required to record vaccination status.
- Max's family has raised ~\$5000 on GoFundMe – discussion required with family re: what they would like to do with the money/how to involve the club if they would like. Candice suggested a potential scholarship/grant to assist young paddlers attend nationals/other major events

Brainstorming for 2021 committee goals:

- Facilitating integration of new members
  1. Making Sunday Club Doubles monthly
  2. Weekday social paddling group
    - a. Day time – can be like Sunday morning group, have coffee break
    - b. Evening
- Streamlining of finances (Jason to review)
- Are there any jobs that could be outsourced (would be determined by skill set/budget)
- Recognising that the sport suits solo paddling too, as much as we want to facilitate engagement, can also advertise the flexibility/suitability for individual paddling.
- Retention of school leavers
  1. Intermediate squad aimed at that age group
  2. Need to find a coach for this group: nominate a younger paddler (e.g. Jasie Kennan) to facilitate the group.
- Win the Paddle Vic club trophy in 2022
  1. Need to find a way to balance the different focuses of members. Lots more recreational than racing members and don't want to scare these paddlers off.
- Succession plans: how will we manage the transition post Deb/Candice
  1. Actively recruiting new committee members
  2. Mentoring/helping with transition

**6. Next Meeting – 7:30pm Dec 16, Candice's house.**

**Business arising from this meeting:**

Ref	What	Who	By	Status
202111-01	Include safety notes re: river levels in next newsletter.	Penny	16/12/2021	Open

### **Business arising from previous meetings:**

**Needs to be re-assigned**

Ref	What	Who	By	Status
202107-01	Position description for Learn to Paddle course coach. 21/10/2021 – No applications on first round, position description updated (and it is now listed on Seek). Candice filling in for now. Deb updated PD. Rachel filling the role in the meantime.	Deb	19 August	Open
202107-03	Move black ergo under the clubhouse. 19/08/2021- Waiting until we get a new ergo.	Deb	19 August	Open
202107-04	Research alternative ergos. 19/08/2021- Waiting to look at the new MLC ergo. Lawrie has done some research on a locally produced ergo.	Deb & Lawrie	19 August	Open
202102-3	Lawrie to follow up with Trent/council about possums in the club. <ul style="list-style-type: none"> <li>Lawrie has spoken to Trent and he will put in a request for works.</li> </ul>	Lawrie	18 Mar	Ongoing
202012-10	Additions to the Gym Equipment <ul style="list-style-type: none"> <li>1 more Olympic Bar</li> <li>1 more bench</li> </ul> Steph to get quotes and send to the executive (Deb, Candice & Arabella) for approval 21/10/2021 – Waiting for quote on custom bench	Steph (Bella to assist)	15 Jan	Open
Sep '19	Individual Hat & Uniform supplier ready for ordering 17/6/21: Action amended – looking at opening orders again at some point in the future. 15/7/2021 – Merchandise are on their way.	Steph and Deb	Ongoing	Open
202111-01	Prepare end of year newsletter + include safety guidelines for paddling in high water	Penny	Dec	Open