



Ivanhoe Northcote Canoe Club Inc. A0008830P

PO Box 180, IVANHOE, 3079

ABN: 35 350 725 748

Affiliated with Paddle Victoria

## Minutes

15/07/2021 – 7:30pm Grandview Hotel, Fairfield

**Committee:** Anthony Cross, Arabella Eyre, Brianna Jones, Candice Charles, Deborah Bennett, Isaac Johnson, Lawrie Chenoweth, Penny Young, Rachel de Kretser, Sally Miller, Stephanie Langley

### 1. Attendees & Apologies

Attendees: Arabella Eyre, Candice Charles, Deborah Bennett, Penny Young, Rachel de Kretser, Sally Miller, Stephanie Langley

Apologies: Anthony Cross, Brianna Jones, Isaac Johnson, Lawrie Chenoweth

### 2. Acceptance of minutes of the previous meeting (of 17 June 2021)

Moved: Candice, Seconded: Penny

### 3. Business arising from the minutes (see below)

### 4. Correspondence

We received communication that submissions about heritage listing of the facilities have ended and we will be updated with any further developments.

### 5. Reports:

#### ● President (Debbie Bennett)

Report: <https://www.dropbox.com/scl/fi/cce9z3335bz8erk5n402h/President-s-report-July-2021.docx?dl=0&rlkey=idi4mu2bqnjhhdciw942scuho>

- PV Club Forum Update: Better turn out than the last club forum and it went well. The forum provided an opportunity to disseminate information about what PV marathon has been doing, including volunteer videos.
- Learn to Paddle Coordinator appointment
  - Steph advised that during the beginner course season the admin was approximately 8 hrs per week, but that was influenced by COVID causing more private courses than usual. Even in a normal year, it would be more than 2 hrs admin per week.

- We need to develop a position description.
- Communication method for the committee
  - Discussion that email is preferable for primary communication and follow up with text for urgent matters. Slack is also good for collaborative projects (e.g. club race).
- **Clubhouse Development Subcommittee** (Debbie Bennett, Candice Charles, Rob Godwin)
  - Meeting with the mayor and Girl Guides rep on Monday. Candice has followed up with an email to the mayor and will follow up with other ward members.
- **Treasurer** (Anthony Cross)
  - No report
- **Clubhouse Co-ordinator** (Lawrie Chenoweth)
  - No report
- **Boat Captain** (Lawrie Chenoweth)
  - Two new TK boats have arrived and two Vajda boats will be delivered by the end of the month.
- **Coaching**
  - **Adult beginners** (Stephanie Langley)
    - No report
  - **Juniors**
    - Report: <https://www.dropbox.com/scl/fi/kmnmiysivdn6flvm4vhxv/INCCYP-junior-program-report-July-2021.docx?dl=0&rlkey=ora547623wixjz35yfperv25r>
  - **Intermediate**
    - No report
  - **Advanced Coaching**
    - No report
- **Membership Co-ordinator** (Candice Charles)
  - 55% of our adult members have renewed their membership for this financial year. Additional reminders will be sent to members who have not yet renewed.
  - One junior has renewed but they do not need to because their membership is covered by their fees. Contact with parents has been made.
- **Racking Co-Ordinator** (Candice Charles)
  - About three quarters of private boats have been labelled and a few need to be shifted to accommodate the new club boats.
- **Communications Co-ordinator** (Penny Young)
  - Patterson Lakes has been cancelled so we will need to communicate that to club members.
- **Social Coordinator** (Sally Miller)

- Report:  
<https://www.dropbox.com/s/cj8wnxe5ar3aun7/INCC%20Social%20and%20Club%20Events%20Report%20-%20Jul%202021.docx?dl=0>
- Thanks to everyone who stepped up to help run the Sunday Club Doubles in July.
- 7<sup>th</sup> of November is the proposed date for the adults paddle to the city. This is not limited to INCC club members. Following the paddle we will have a picnic at the rowing sheds in the city. We will have to organise someone to tow the club trailer back.
- Grand final weekend (24-26<sup>th</sup> Sept) may provide an opportunity for a club weekend away. Location and schedule to be determined. Candice and Sally to develop an EOI form to determine what club members are interested in.
- **Race Participation Co-ordinator** (Penny Young)
  - As mentioned above, the Patterson Lakes is cancelled.
- **Race Host Co-ordinator** (Sally Miller, Penny Young, Rachel De Kretser, Brianna Jones)
  - Next time we should tell people to drop off boats before parking in Melbourne Polytechnic.
- **Uniform Co-ordinator** (Stephanie Langley and Debbie Bennett).
  - No report
- **Safety Co-ordinator** (Isaac Johnson, assisted by Anthony Cross)
  - No report

## 6. General Business

- Ergo repair/replacement
  - The black ergo isn't working. Agreed to shift the black ergo under the clubhouse and the white ergo will become the primary ergo.
  - We should research what the most reliable ergo system is and then to investigate other options. If we find a better option then we can sell the black ergo and purchase a new one.
  - We have been offered a new fridge from Yuki. Deb and Rob Godwin will go and pick it up. Council can be organised to pick up the old one.
- Olympics
  - We could organise a social event to watch Cat MacArthur competing at the Olympics.

Meeting closed 8:30pm

## 7. Next Meeting – 7:30pm August 19, Grandview Hotel, Fairfield

Ref	What	Who	By	Status
202107-01	Position description for beginner course coach.	Deb	19 August	Open

202107-02	Develop an EOI form for club weekend away.	Sally and Candice	19 August	<b>Open</b>
202107-03	Move black ergo under the clubhouse.	Deb	19 August	<b>Open</b>
202107-04	Research alternative ergos.	Deb	19 August	<b>Open</b>
202107-05	Plan a social event to watch Cat at the Olympics.	Bella	ASAP	<b>Open</b>

#### **Update on previous open actions:**

<b>Ref</b>	<b>What</b>	<b>Who</b>	<b>By</b>	<b>Status</b>
202105-01	Boat rack near landing to be fixed. Contact with council needs to be made.	Lawrie	17 June	<b>Open</b>
202105-02	Add adults paddle to the city to social calendar.	Sally	17 June	<b>Open</b>
202102-3	Lawrie to follow up with Trent/council about possums in the club. <ul style="list-style-type: none"> <li>Lawrie has spoken to Trent and he will put in a request for works.</li> </ul>	Lawrie	18 Mar	<b>Ongoing</b>
202012-10	Additions to the Gym Equipment <ul style="list-style-type: none"> <li>1 more Olympic Bar</li> <li>1 more bench</li> </ul> Steph to get quotes and send to the executive (Deb, Candice & Arabella) for approval	Steph (Bella to assist)	15 Jan	<b>Open</b>
Sep '19	Individual Hat & Uniform supplier ready for ordering <ul style="list-style-type: none"> <li>17/6/21: Action amended – looking at opening orders again at some point in the future.</li> <li>15/7/2021 – Merchandise are on their way.</li> </ul>	Steph and Deb	Ongoing	<b>Open</b>