



Ivanhoe Northcote Canoe Club Inc. A0008830P

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ABN: 35 350 725 748

Affiliated with Paddle Victoria

12/11/2020 – 7:30pm Grandview Hotel, Fairfield

Committee: Arabella Eyre, Brianna Jones, Candice Charles, Deborah Bennett, Lawrie Chenoweth, Penny Young, Sally Miller, Stephanie Langley, Anthony Cross, Rachel de Kretser

Meeting opened at 7:41pm.

1. Attendees & Apologies

Attendees: Arabella Eyre, Candice Charles, Deborah Bennett, Sally Miller, Stephanie Langley, Rachel de Kretser, Penny Young

Apologies: Bri Jones, Lawrie Chenoweth, Anthony Cross

2. Acceptance of minutes of the previous meeting (of 15 Oct 2020)

Sally moved, Steph seconded.

3. Business arising from the minutes

End of year awards split between trophies and 2XU vouchers.

Board in clubhouse gym updated.

4. Correspondence

5. Reports:

- **President** (Debbie Bennett)
 - Lots of paddlers back on the water
 - Racing returns
 - Experienced racers to match with beginner paddlers to help introduce them to racing
 - Different formats, Footscray's Salty TK race main aim
 - 6th Dec: 3x6km races – singles, male/female doubles, mixed doubles (all TK boats)
 - Need to get trailer sorted in advance (Lawrie to pump up tyres, etc.)

- Probably will need to contact MLC to request a loan of some TKs for the race.
- Lukasz to return to cleaning once a week (Monday nights)
- Caps and visors have arrived
- Paddle Vic AGM – not many changes to committee/board
- **Clubhouse Development Subcommittee** (Debbie Bennett, Candice Charles, Rob Godwin)
 - Our two biggest supporters on the council have been re-elected so hope progress will continue
- **Treasurer** (Candice Charles)
 - Report in Dropbox
 - Membership subscriptions approx. \$15000 different from this time last year, although there are some timing differences that confound this.
 - Would expect it to be lower anyway because this year's numbers do not include the Paddle Vic/Aus portion of membership
 - Will get a credit because utilities have been based on estimates rather than meter readings – will be adjusted.
 - Need to discuss MLC membership going ahead
 - MLC has historically paid about twice as much as Camberwell given 4 term program rather than 2
 - Previously students taking part only in a school program have not had a full INCC membership (only required upgrade for championship events). However, looks like more kids will be involved in INCC programs
 - Bella proposed a reduced Bunker lease, but instead make the students register for a full INCC membership
 - Candice also suggested we determine a trade-off based on reduced lease but use of the school boats for INCC junior program (if running junior program on Saturday/Sunday mornings, will have significant competition from adult club members for INCC boats)
- Currently paying about \$1500 p.a. for rent. INCC cannot officially sublet the Bunker – so currently working on an 'organisational membership' basis. Fees for the schools have roughly been based on number of boats stored. Given it doesn't work well as a space for general members, would be best if schools or official programs can continue in that space.
- Rent will go up if renovations go ahead.
- **Clubhouse Co-ordinator** (Lawrie Chenoweth)
 - Deb relayed that Lawrie reported light switch in gym not working but Steph and Candice think that it is. Probably old switch mistakenly tested.
- **Boat Captain** (Lawrie Chenoweth)
- **Coaching** (Stephanie Langley)
 - **Adult Beginners**
 - **Juniors**
 - **Intermediate**
 - **Advanced Coaching**

Steph unsure if we can consider an adult beginner course 'non-contact' because of amount of interaction required when beginners capsize and given equipment will be handled by multiple people (if coach adjusting seat, handing back paddles, etc.)

Steph suggested running only private courses because more control over boats and limiting contact.

Bella advised that adult contact sports are allowed to return 22/11/20 based on Vic Gov roadmap, so this should clear our beginner courses.

Candice suggests we do not use 'RegisterNow' for signing up for beginner courses this season. Will direct those interested to sign up via the website. Candice will adjust sign up form on website. Should be simpler for our administration.

Normally can fit in two whole courses (of 3 lessons) per month.

- **Membership Co-ordinator** (Candice Charles)
- **Racking Co-Ordinator** (Candice Charles)
- **Communications Co-ordinator** (Brianna Jones)
- **Social Coordinator** (Sally Miller)
- **Race Participation Co-ordinator** (Penny Young)
- **Race Host Co-ordinator** (Sally Miller, Brianna Jones)
- **Uniform Co-ordinator** (Stephanie Langley).
- **Safety Co-ordinator** (Hannah Scott)

6. General Business

- Committee portfolios
 - Deb nominated for President. No other nominees.
 - Candice has nominated as Vice-President. Has also offered to cover Membership and Racking.
 - Sally has offered to cover Social and Race Host.
 - Anthony offered to cover multiple portfolios. Committee agreed he should take on the Treasurer role.
 - Bella nominated as Secretary.
 - Penny to continue as Race Participation Coordinator.
 - Rachel to share social role with Sally.
 - Sally, Rachel, Penny to cover race hosting portfolio
- INCC Yarra Paddlers - Values, Vision, Mission and Strategy
 - Further discussion next meeting. Deb to circulate preliminary outline before December meeting.
- Getting back to racing. Buddy program.
 - Deb and Penny to discuss.
- Junior Paddling Program
 - Important to price at a point that it seems good value. Program should be all-encompassing at the start (not looking to have kids taking out club boats independently, etc.). Hence full membership including Paddle Vic registration may seem excessive – solution is club will cover this Paddle Vic cost.
 - Debate re: payment for coaches - reimbursement for costs as a hobby vs more official employment and payment. Probably simplest approach is the 'reimbursement' strategy.
 - Candice has secured opportunity to have advertising supported by Nelson Alexander.
 - Signage
 - Video. Footage to be taken by Candice/members first, then potentially their professional videographers.

- There will also be an interview with Candice.
 - Newsletters
 - Social media
 - Need to acquire high quality photos for campaign – suggested Frank O'Rourke be contacted
- Need to arrange a come and try for juniors. 5th of December proposed date.
 - Candice suggested we push it to the 12th of December so we have more time to prepare.
 - Committee agreed that we should consider running another come and try in January at start of school year.
 - Steph raised the need for extra coaches at the junior come and try relative to when we hold the adult ones. Deb says we will aim to have the current Paddleroos involved to help promote it.
 - Deb, Sally, Rachel to organise.
- Appointment of a Junior Program Manager
- Beginners Program
 - Rachel suggested some dedicated mingling time for each beginner course to facilitate connection and hopefully encourage more beginners to continue paddling with others. Probably best approach to this is building in a coffee and chat time at the end of the final session of the beginner course.
 - Sally to discuss options for coordinating club members to help transition new beginners with Steph.
- Working Bee

7. Next Meeting

December 17.

Meeting closed 9:10pm.

New actions this meeting:

Ref	What	Who	By	Status
202011-01	Further discussion re: buddy program for introducing beginners to racing	Deb, Penny	End of Nov	Open
202011-02	Ensure trailer is prepared for towing if required for race	Penny, Lawrie	Prior to Footscray Salty TK race	Open

202011-03	Come and Try for Junior/Paddleroo program arrangements	Deb, Sally, Rachel	Target date for Come and Try: 12/12	Open

New actions last meeting:

Ref	What	Who	By	Status
202010-02	Pictures, etc. of awards recipients to be posted on website	Bri	Post AGM	Open

Update on previous open actions:

Ref	What	Who	By	Status
202009-01	Newsletter to be posted to Facebook and INCC website	Bri, Candice	End of September	Open
202006-02	Planning for paddle audit/tidy up of paddle room	Sally	July	Open
202006-03	Council to be advised about possum problem	Lawrie	ASAP	Open
202005-04	'Return to the river' strategy for beginner/early intermediate paddlers	Steph/Sally	Before clubhouse reopens for shared boat usage or into spring (as appropriate)	In progress
202003-05	Communicate acceptance of the conditions to PV and then arrange to move the INCC trailer to Westerfolds	Lawrie	Apr 2020	In progress
202003-07	Update the Boat Trailer Policy	Lawrie	Apr 2020	In progress
202003-11	Replace one security camera <i>Camera working, but then it stopped again Candice suggested if we are keen to have them, could use security team working on fobs to manage this</i>	?	Apr 2020	Postpone
202002-03	Bring all examples of logo to next meeting and Committee standardise	Lawrie and Bella	June 2020	Open
202002-09	Sally to contact Steph to resolve issues with Pontoon (or change vendor)	Sally & Steph	21 Feb 2020	In progress

		(Deb offered to assist May 2020)		
202001-04	Purchase two new tear drop flags (and retain the existing base and poles). Initial price not acceptable. Bella to seek better deal	Bella	2020	In progress
202001-09	Remove the 2 x K2 outside the Clubhouse. They propose to donate them and 5 other boats in the bunker to another club. <i>Deb to speak to her replacement</i>	MLC Deb	Mar 2020	Open
202001-12	Extra Committee member to take on Rack co-ordination	Candice to take on until new member can take over	June 2020	Open
201912-06	Establish with Candice the means to sell hats	Steph	Jan 2020	Open
201912-06	Post a copy of Danish Club presentation in DropBox	Hannah	Jan 2020	Open
201911-07	Post Committee meeting minutes once approved on the website	Bri and Candice		Ongoing
Sep '19	Individual Hat & Uniform supplier ready for ordering	Steph and Deb	Oct 2019	Open
Feb -19	DeFib pads to be replaced in July/August 2019 Candice has retrieved the supply agreement Hannah to obtain replacement pads	Hannah	Dec 2019	Open