



Ivanhoe Northcote Canoe Club Inc. A0008830P

PO Box 180, IVANHOE, 3079

ABN: 35 350 725 748

Affiliated with Paddle Victoria

15/10/2020 – 7:30pm via Zoom

Committee: Arabella Eyre, Brianna Jones, Candice Charles, Deborah Bennett, Hannah Scott, Lawrie Chenoweth, Penny Young, Sally Miller, Stephanie Langley, Anthony Cross

Meeting opened at 7:35 over Zoom.

1. Attendees & Apologies

Attendees: Arabella Eyre, Brianna Jones, Candice Charles, Deborah Bennett, Hannah Scott, Penny Young, Sally Miller, Stephanie Langley, Anthony Cross
Apologies: Lawrie Chenoweth

2. Acceptance of minutes of the previous meeting (of 17 Sep 2020)

Anthony moved, Candice seconded
Need to remove Lawrie as an attendee for this meeting.

3. Business arising from the minutes (see below)

Really positive feedback regarding newsletter. Good way of communicating with club members in these times.

Re: possum problem, Candice thinks council has arranged for club to be sealed more. She has seen some people working on the gutters who reported the possum control people had previously visited the club. Blitz on cleaning obviously required when we can reopen the clubhouse – will aim to do in advance because easier while many boats are out of the club.

Lukasz to continue cleaning the club but not currently doing so. Will resume when appropriate.

Deb has ordered caps and visors. Supplier unhappy with embroidery quality – we will receive the caps for now and pay a discounted rate if we are satisfied, if not will send back and have more made.

4. Correspondence

5. Reports:

- **President** (Debbie Bennett)
- **Clubhouse Development Subcommittee** (Debbie Bennett, Candice Charles, Rob Godwin)
Deb and Candice have had communication with candidates in current elections. Only 3/9 continuing, so will have 6 new ALP very supportive.
Heritage process still going.
Hoping design process has made some progress.
- **Treasurer** (Candice Charles)
Essentially no change.
- **Clubhouse Co-ordinator** (Lawrie Chenoweth)
- **Boat Captain** (Lawrie Chenoweth)
- **Coaching** (Stephanie Langley)
 - **Adult Beginners**
 - **Juniors**
 - **Intermediate**
 - **Advanced Coaching**
- **Membership Co-ordinator** (To be taken over by Candice Charles)
One new member as of 14/10.
Thanks to Candice for her work in the transition to the new fob system.
Sally asked about how renewals are looking – Candice has already put the membership report for AGM onto Dropbox, and this encompasses some of this financial year. Last year 260 members by end of year, so far this year 146. 118 not renewed, 4 new members. Of 118, 25 have boat in clubhouse so if lost more permanently lots of rack spots will open up (but hoping these previous members will renew).
Significant turnover in juniors every year so difficult to follow up. 66 seniors who have not renewed, will need to work to bring them back. Communication required – may even need phone calls to check in (e.g. ?financial distress, etc. Need to identify causes and see if we can address any of these).
- **Racking Co-Ordinator** (to be managed by Candice Charles)
See above.
- **Communications Co-ordinator** (Brianna Jones)
Positive feedback from club members. Some have connected to thank club for communication (especially in comparison to other sporting clubs) and also for opportunities club has offered for borrowing boats, etc.
- **Social Coordinator** (Sally Miller)
- **Race Participation Co-ordinator** (Penny Young)
Peaches and Cream, Ben Ward cancelled. John Young has circulated racing calendar for Nov, Dec if this becomes possible.
- **Race Host Co-ordinator** (Sally Miller, Hannah Scott, Brianna Jones)
- **Uniform Co-ordinator** (Stephanie Langley).
- **Safety Co-ordinator** (Hannah Scott)

6. General Business

- Approval of Junior Coaching Program
Thanks to feedback, partly from previous INCC meeting, focus of this program has now been more clearly outlined.
Have applied for grant (\$5000) to help with salary – if unable to access this, will have to build cost into fees.
Paddle Vic to be the employer (easier for them to manage pay roll, contracts, etc.) – but INCC to make decision on who takes on the role.
Kids to join at start of year. January program aiming for nationals, probably only 1 coach. Any kids to take part, not specific for MLC.
Need strong marketing program, need to connect with local schools. Also potential for letter dropping local area.
Will need to consider boat availability, ensuring it does not adversely affect existing/adult members access to boats.
Michael Jenkins has indicated to Penny and Bella that MLC is prepared to help with equipment supply.

John Young and Deb's proposal regarding summer school race program has been rejected by Paddle Vic Sprint.

Hannah reported that Sprint was unhappy because they felt the race organisation was being taken away from the Sprint committee. Also think kids likely to burn out.

Paddle Vic on the whole happy with the plan and all schools have been communicated with. All supportive. Work in progress.

Reliant on good manager for consistency and development of the program.

Candice asked if any state schools have been approached regarding program yet. More inclusive opportunity if they can be involved in the proposed summer racing program. Deb acknowledges that this is definitely the plan but will communicate more directly with these other schools once details confirmed.

Steph suggests that likely we will be asking too much of the kids and parents.

Penny thinks it is not a significant step up in commitment because it will simply replace a time commitment that already exists. Also helps to facilitate more team-based activity and more 'fun' competition, rather than individual performance.

Anthony suggested we do need to find a balance between the kids that want to participate at a high level and those that just want fun.

Deb agrees the goal of this new approach is to make paddling more accessible and inclusive so those less able still able to participate in teams/reduce focus on their individual

Conscious of it being a 'flatwater' program, not just a marathon program.

Candice supportive of move towards a fun program to ensure it remains equally accessible to private and public schools.

All present in favour of continuing with development of a new junior program.

Outcome of grant application to be known in November.

- Organisation for AGM
Nomination forms on website. Everyone to submit theirs to Penny.

Hannah has determined winners of awards. Will not be able pass on the physical award at this time for obvious reasons. No Winter Series races included due to COVID. Potential for chocolates as award instead of traditional trophy discussed. Candice raised potential for something more useful as an alternative – e.g. mug or vase. Hannah to resolve with Deb.

Steph asked if we should perhaps shift some focus towards community based awards. Hannah says this was considered but obvious challenges regarding how to determine who deserves awards based on this.

Deb raised concern that way we currently determine awards is not as holistic as it could be because many races not considered – e.g. major events such as MMP or Avon Descent. Steph said that when we made move to current system, it was with the intention of making comparison more easily so suggests a separate award could be added to acknowledge those that take on these significant challenges outside the traditional racing calendar.

Need quorum of at least 15 people, so each committee member to ensure as many people as possible are involved.
Need to ensure those receiving awards will be involved.

Pictures of awards recipients to be put on website post AGM (Bri).

Paddle Vic zoom account to be used for AGM. Will need Committee to join at about 7:20. Sally suggested we highlight use of chat feature to help coordinate process throughout the meeting. Candice says someone to be nominated as manager of the meeting/moderator who can mute everyone by default and then use chat to help direct

Penny nominated as moderator. Sally suggested link to AGM documents put in chat at start of meeting. Might need to clear some capabilities with host prior to meeting (Sally realised that screen sharing not enabled by default).

Bri offered to provide Deb a run through of different Zoom options at some point before AGM.

7. Next Meeting

November 19 – details (e.g. Zoom/Teams) to be confirmed.

Meeting closed 8:37pm

New actions this meeting:

Ref	What	Who	By	Status
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202010-01	Type of award (trophy/vase/chocolates, etc.) to be finalised	Deb, Hannah	ASAP	Open
202010-02	Pictures, etc. of awards recipients to be posted on website	Bri	Post AGM	Open

New actions last meeting:

Ref	What	Who	By	Status
202009-01	Newsletter to be posted to Facebook and INCC website	Bri, Candice	End of September	Open

Update on previous open actions:

Ref	What	Who	By	Status
202006-02	Planning for paddle audit/tidy up of paddle room	Sally	July	Open
202006-03	Council to be advised about possum problem	Lawrie	ASAP	Open
202005-04	'Return to the river' strategy for beginner/early intermediate paddlers	Steph/Sally	Before clubhouse reopens for shared boat usage or into spring (as appropriate)	In progress

202003-05	Communicate acceptance of the conditions to PV and then arrange to move the INCC trailer to Westerfolds	Lawrie	Apr 2020	In progress
202003-07	Update the Boat Trailer Policy	Lawrie	Apr 2020	In progress
202003-11	Replace one security camera <i>Camera working, but then it stopped again Candice suggested if we are keen to have them, could use security team working on fobs to manage this</i>	?	Apr 2020	Postpone
202002-03	Bring all examples of logo to next meeting and Committee standardise	Lawrie and Bella	June 2020	Open
202002-09	Sally to contact Steph to resolve issues with Pontoon (or change vendor)	Sally & Steph (Deb offered to)	21 Feb 2020	In progress

		assist May 2020)		
202001-04	Purchase two new tear drop flags (and retain the existing base and poles). Initial price not acceptable. Bella to seek better deal	Bella	2020	In progress
202001-09	Remove the 2 x K2 outside the Clubhouse. They propose to donate them and 5 other boats in the bunker to another club. <i>Deb to speak to her replacement</i>	MLC Deb	Mar 2020	Open
202001-12	Extra Committee member to take on Rack co-ordination	Candice to take on until new member can take over	June 2020	Open
201912-06	Establish with Candice the means to sell hats	Steph	Jan 2020	Open
201912-06	Post a copy of Danish Club presentation in DropBox	Hannah	Jan 2020	Open
201911-07	Post Committee meeting minutes once approved on the website	Bri and Candice		Ongoing
Sep '19	Individual Hat & Uniform supplier ready for ordering	Steph and Deb	Oct 2019	Open
Feb -19	DeFib pads to be replaced in July/August 2019 Candice has retrieved the supply agreement Hannah to obtain replacement pads	Hannah	Dec 2019	Open