



Ivanhoe Northcote Canoe Club Inc. A0008830P

PO Box 180, IVANHOE, 3079

ABN: 35 350 725 748

Affiliated with Paddle Victoria

## Minutes

19/03/2020

Grandview Hotel, Fairfield

### 1. Attendees & Apologies

Attendees: Candice Charles (Chair), Geoff Baird, , Brianna Jones, Penny Young, Hannah Scott

By Teleconference: Arabella Eyre, Sally Miller

Apologies:, Deb Bennett , Lawrie Chenoweth

Absent: Stephanie Langley

2. The meeting opened at 7:30. Due to Covid-19, social distancing was practiced and the meeting kept short, addressing only urgent items. We all need to work together in these difficult times and outdoor exercise like paddling is good for body and mind. If a member reports infection we will seek and follow advice – most likely disabling access all fobs and disinfecting the clubhouse.

✦ Bri will post a notice on current Covid-19 procedures on the notice board

### 3. Acceptance of minutes of the previous meeting

Minutes of 20/02/2020. Accepted unanimously.

It was agreed that we will publish the full minutes on the website once approved.

### 4. Business arising from the minutes

(refer below).

### 5. Correspondence

Paddle Victoria is offering to run, free of charge “Brand Building and Marketing Workshop” for clubs/disciplines.

✦ Candice will respond to PV saying we are interested but not right now.

### 6. Reports

## DRAFT

### **President** (Debbie Bennett)

Deb was absent (stuck in Lima, Peru) and no report.

### **Clubhouse Development Subcommittee** (Debbie Bennett, Candice Charles, Rob Godwin)

Candice reported not much happening but will send an email to Committee members.

### **Clubhouse Co-ordinator** (Lawrie Chenoweth)

Lawrie was absent (emergency electrical problem).

The schools have shut down sports programs.

- ✦ Candice will get Lukas to clean the bunker one more time then stop until schools resume. Also agreed that he be given permission to buy any additional materials required by Covid-19.

The Working Bee set for Saturday 2<sup>nd</sup> May 10:30-12:30 was not discussed.

There are extra rubbish bins but putting them out is still an issue.

The Gym is to close.

- ✦ Geoff to reduce fob access to Committee and latch the internal door

### **Treasurer** (Candice Charles)

Not discussed.

### **Boat Captain** (Lawrie Chenoweth)

There have been further instances of non-compliant handling of club trailers.

Candice said any extra storage for trailers (e.g. prefab shed from Gasworks) would be part of overall redevelopment and there was no short term opportunity.

Geoff advised Paddle Vic have agreed to store the large trailer at Westerfolds.

- To meet Parks Victoria (their landlord) conditions, the trailer would be known as the Paddle Vic Marathon trailer (but INCC would retain ownership)
- It has to fit beside the existing "VIS" trailer and would have a small Melbourne Canoe Club trailer in front of it
- The trailer would need to be accessed in office hours (or by several PV / INCC officials who have a key)
- Others may use the trailer by agreement with INCC
- Geoff will dispose of an unserviceable PV trailer currently in the space

- ✦ Geoff to communicate acceptance of the conditions to PV and then arrange to move the INCC trailer to Westerfolds

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Geoff tabled a Boat Trailer Policy compiled in conjunction with Lawrie. It will now be updated to reflect the large trailer going to Westerfolds. Hannah and Geoff have differing opinions on how to best sling a boat on the trailer.

- ✦ Geoff to ask Lawrie for his recommendation on slinging.
- ✦ Geoff to update the Boat Trailer Policy

MLC still to remove their 2 x K2 outside the Clubhouse.

### **Coaching (Stephanie Langley)**

Steph was absent and no report tabled.

Geoff advised that a family seeking to join INCC wants to know what courses will be available. Agreed that we would offer the possibility of private coaching session(s) for the 4 family members.

### **Membership Co-ordinator & Racking Co-Ordinator** (Geoff Baird)

MLC registrations have increased but do not appear as MLC/CGS member type

- ✦ Candice talk to Steph who asked PV to do the registration.

Geoff tabled a proposal to introduce a non-affiliated membership in 2020-21 (i.e. Club members who are not Paddle Australia members).

- ✦ All Committee members to read the proposal and to document additional supporting/counter points

Geoff tabled a statement that we seem to have some non-club members frequently using the club. They should be asked to join. (not discussed)

Geoff tabled a statement that we do not have room to cram in more club boats. (not discussed)

### **Communications Coordinator** (Brianna Jones)

Not discussed.

### **Social Coordinator** (Sally Miller)

Not discussed.

### **Race Participation Coordinator** (Penny Young)

All races have been cancelled.

### **Race Host Coordinator** (Sally Miller, Geoff Baird, Hannah Scott, Brianna Jones)

Could consider a Club race on the date our Winter Series race was planned. (John Young has permits).

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### Uniform Coordinator (Stephanie Langley)

Steph absent.

### Safety Coordinator (Hannah Scott)

Discussed defib pads. The Defib Agreement is in Dropbox under "Admin".

#### 7. **General Business**

Bri suggested the Club get blinds for the Gym. The Committee supported this.

- ✦ Lawrie to investigate blinds for the Gym

Agreed to replace one non-functioning security camera.

- ✦ Geoff replace camera

### **Next Meeting**

It was agreed to next meet on Thursday 16th April, at 7:30pm.

There was a brief discussion on the best conference call system.

- ✦ Candice to confirm best system (Zoom or Google Hangouts are likely choices)

**Close –8:30**

**DRAFT****New Actions This Meeting:**

Ref	What	Who	By	Status
202003-01	Post a notice on current Covid-19 procedures on the notice board	Bri	ASAP	New
202003-02	Respond to PV on Brand Building Workshop saying we are interested but not right now	Candice	Apr 2020	New
202003-03	Get Cleaner to clean the bunker one more time then stop until schools resume. Also agreed that he be given permission to buy any additional materials required by Covid-19.	Candice	Apr 2020	New
202003-04	Reduce fob access at the Gym door to Committee and latch the internal door	Geoff	ASAP	New
202003-05	Communicate acceptance of the conditions to PV and then arrange to move the INCC trailer to Westerfolds	Geoff	Apr 2020	New
202003-06	Ask Lawrie for his recommendation on slinging.	Geoff	Apr 2020	New
202003-07	Update the Boat Trailer Policy	Geoff	Apr 2020	New
202003-08	Candice talk to Steph who asked PV to do the MLC registration (and the membership type is wrong)	Candice / Steph	Apr 2020	New
202003-09	Read the proposal on non-affiliated membership (in READ report) and document additional supporting/counter points	All Committee members	Apr 2020	New
202003-10	Investigate blinds for the Gym	Lawrie	Apr 2020	New
202003-11	Replace one security camera	Geoff	Apr 2020	New
202003-12	Confirm best system for tele-meeting (Zoom or Google Hangouts are likely choices)	Candice	Apr 2020	New

**Update on previous open actions:**

Ref	What	Who	By	Status
202002-02	Talk to Council about rubbish bin collection	Lawrie	Mar 2020	Open
202002-03	Bring all examples of logo to next meeting and Committee standardise	Lawrie	Mar 2020	Open
202002-07	Ensure participants can enroll through Register Now.	Steph	Mar 2020	Open
202002-09	Sally to contact Steph to resolve issues with Pontoon (or change vendor) <i>Sally emailed Steph but no response</i>	Sally & Steph	21 Feb 2020	Open
202001-03	Contact Reka Abraham to offer support on communications regarding the junior program <i>May not be relevant if junior program closed in term 2</i>	Hannah	Feb 2020	Open
202001-04	Purchase two new tear drop flags (and retain the existing base and poles). Initial price not acceptable. Bella to seek better deal	Bella	Mar 2020	In progress
202001-09	Remove the 2 x K2 outside the Clubhouse. They propose to donate them and 5 other boats in the bunker to another club. <i>Deb to speak to her replacement</i>	MLC Deb	Feb 2020	Open
202001-12	Extra Committee member to take on Rack co-ordination	All	Feb 2020	Open
202001-14	Check that Paddle VIC have recorded the change of Club colours	Steph	Feb 2020	Open
201912-	PA insurance for events – Respond to PA.	Deb	Mar 2020	Open

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201912-06	Establish with Candice the means to sell hats	Steph	Jan 2020	<b>Open</b>
201912-06	Post a copy of Danish Club presentation in DropBox	Hannah	Jan 2020	<b>Open</b>
201911-07	Post Committee meeting minutes once approved on the website	Bri		<b>Ongoing</b>
Sep '19	Individual Hat & Uniform supplier ready for ordering	Steph	Oct 2019	<b>Open</b>
June '19	Additional Jar of Wingnuts to be left on the bench so that all seats can be fitted. Imperial and metric	Lawrie	Dec 2019	<b>Open</b>
Feb -19	DeFib pads to be replaced in July/August 2019 Candice has retrieved the supply agreement Hannah to obtain replacement pads	Hannah	Dec 2019	<b>Open</b>

**Actions closed this meeting:**

<b>Ref</b>	<b>What</b>	<b>Who</b>	<b>By</b>	<b>Status</b>
202002-01	Talk to Logan Dutton about cleaning CGS area. <i>Bri has spoken to CGS</i>	Lawrie	Mar 2020	<b>Closed</b>
202002-04	Talk to Council about space to store trailers and prefab shed (from Gasworks).	Candice	Mar 2020	<b>Closed</b>
202002-05	Talk to Paddle Vic about storing big trailer at Westerfolds	Geoff	Mar 2020	<b>Closed</b>
202002-06	Draft a Boat Trailer Policy	Geoff and Lawrie	Mar 2020	<b>Closed</b>
202002-08	Investigate current and past MLC membership against MLC list	Candice and Geoff	Mar 2020	<b>Closed</b>

## DRAFT

### Attachment 1 - Racks Enrolment, Access and Display Report March 2020

#### Racks Enrolment, Access and Display Report March 2020

Prior to each meeting I share a report on Racks, Membership etc, which is "taken as read" unless Committee members have questions or points need discussion which I highlight in red.

##### Racks

Racks	2/2019		9/2019	10/2019	11/2019	12/2019	1/2020	2/2020
Private	137		116	125	129	130	131	132
Crusaders	2		2	2	2	2	2	2
Non-Financial	4		21	9	5	5	4	3
Club	69		70	70	70	70	70	71
Vacant	14		17	20	20	19	19	19
Club in Bunker	3		3	3	3	3	3	3
Club in Shed	4		4	4	4	4	4	4
Member in Shed	2		2	2	2	2	2	2
Total	235		235	235	235	235	235	236
Single Requests	1		0	0	0	0	1	1
Double requests	1		1	1	1	1	1	1

Note: Racks are assigned by the Rack coordinator - other Committee members should refer requests to the Rack coordinator.

- One member assigned a temporary rack (until Marathon Nationals) in the private doubles area
- Club Boat # 14 ("Carol Osborn" K1) temporarily moved to rack B1
- One non-financial member removed her boat
- One additional Club K1 (low volume) added to an extended rack amongst Minkes
- **We cannot keep stuffing in more Club boats. Creation of new racks impinges on usability of the Clubhouse and existing racks. We have more than enough Club boats – some must be retired to create space if new boats are justified.**
- **There is some updating of racks records required, but I don't have the capacity to do this.**
- **There are still 2 old MLC K2's outside the clubhouse.**

##### Enrolment (members)

Membership	2/2019		9/2019	10/2019	11/2019	12/2019	1/2020	2/2020
Active Members	295		192	206	212	219	222	253
Seniors	186		152	163	167	173	174	176
Life	3		0	0	2	2	2	2
Concession	18		9	11	11	12	12	12
Junior	88		30	31	31	31	33	62
Volunteer	0		1	1	1	1	1	1

The above is a break down by GoMembership category (Club membership types of "Junior" and "MLC/CGS" are included in "Junior")

Junior numbers have increased with MLC adding many paddlers (but they are joined as general Juniors not "MLC/CGS").

**All categories are still down on last year (except Volunteer).**

**We appear to have several non-members making regular use of our club. Members are reminded there is a limit of 3 visits as a guest.**

**I propose we ask them to join our club.**

**I propose for 2020-21 INCC consider a "Non-affiliated" membership, i.e. the member is not a member of PV/PA.**

- I understand other Clubs already do this
- I see no value in the PA/PV membership of \$95 per year for recreational paddlers:

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- 24/7 personal accident insurance is unlikely to be used (it is last resort after private insurance and Medicare etc)
- 24/7 public liability third party personal injury and third party property insurance (it is unlikely paddlers will injure others or damage property while casually paddling on the Yarra)
- Recreational paddlers, don't enter Club, State and National events
- More info is available from other Facebook posts etc than from PA E-newsletters etc
- Recreational paddlers are not interested in access to pathways and opportunities to be selected in State and National representative teams and development squads – which are heavily focused on Sprint and Slalom – and not Marathon. I don't see that INCC member's PA/PV fees benefit our competitive Marathon paddlers.
- Those supporting the Club/PV/PA could be "Volunteer" members of PA for professional indemnity
- I propose the Senior "Non-affiliated" membership is \$50 less than affiliated membership (and the Club is \$45 better off per member and probably \$5,000 in total per year). The membership would give the same INCC rights to racks, use of Club boats etc.
- We could still run this via GoMembership (as we already do for Gym membership), but if PA block that, we could maintain our own basic (uncomplicated) Club membership system
- Those who compete, or otherwise wish to, would continue as affiliated members
- We could attract more Club members – with a lower entry fee. If they subsequently want to compete, they can affiliate.
- PA is becoming increasingly adversarial (e.g. event fee for Come & Try and for Beginners courses with onerous registration; undercutting Clubs with Direct Membership; new waiver etc). I don't see that they have Recreational or Marathon paddlers' interests at heart. Most members would be better off without PA. INCC has already taken steps in this direction (e.g. running Learn to Paddle courses outside PA)

### Access

Access	2/2019		9/2019	10/2019	11/2019	12/2019	1/2020	2/2020
Members	101		76	95	89	98	89	106
Valid Accesses	442		457	573	546	578	606	646

There is a fob in use that was handed out in late 2018 that was not recorded (7621915). It is one of the most active fobs (27 accesses in February). I will disable this on the main door to identify who has it – as it may be held by a non-financial member.

### Other – Actions completed

#### 202002-05 Talk to Paddle Vic about storing big trailer at Westerfolds.

- Paddle Vic have agreed to this subject to some details
- To meet Parks Victoria (their landlord) conditions, the trailer would be known as the Paddle Vic Marathon trailer (but INCC would retain ownership)
- It has to fit beside the existing "VIS" trailer and would have a small Melbourne Canoe Club trailer in front of it
- The trailer would need to be accessed in office hours (or by several PV / INCC officials who have a key)

#### 202002-06 Draft a Boat Trailer Policy

- The policy has been drafted and shared.

We have had another case of only two people manhandling the smaller trailer (one club member, one not)

#### 202002-08 Investigate current and past MLC membership against MLC list

I provided an analysis to Candice. MLC numbers have increased.

### Other – Other

Security Cameras (I will speak about this – rather than document it)

Cheers

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Geoff Baird