



Ivanhoe Northcote Canoe Club Inc. A0008830P

PO Box 180, IVANHOE, 3079

ABN: 35 350 725 748

Affiliated with Paddle Victoria

## Minutes

16/04/2020

Grandview Hotel, Fairfield

### 1. Attendees & Apologies

Attendees By Teleconference: Deb Bennett (joined at 7:42) , Candice Charles (Chair), Geoff Baird, Arabella Eyre , Brianna Jones, Sally Miller, Hannah Scott , Penny Young

Absent: , Lawrie Chenoweth , Stephanie Langley

2. The meeting opened at 7:36 via teleconferencing using Zoom. As Deb Bennett was not initially present, Candice Charles was Chair (and retained the role for the meeting). The meeting began with acknowledgement of the traditional owners of the land on which we were meeting.

### 3. Acceptance of minutes of the previous meeting

Minutes of 19/03/2020. Candice indicated that Deb Bennett was recorded as present. *Later checking shows her as "apology".* Accepted unanimously.

### 4. Business arising from the minutes

(refer below).

### 5. Correspondence

Candice indicated there had communication to members about Covid-19  
She thanked Bri for help in getting communications onto social media sites.

### 6. Reports

President (Debbie Bennett)

Deb was just home after holidaying in Peru then spending time in isolation. No report.

Treasurer (Candice Charles)

## DRAFT

- P&L posted on Dropbox
- Impact will be next year in terms of membership \$ and incentives for members to return

### **Clubhouse Development Subcommittee** (Debbie Bennett, Candice Charles, Rob Godwin)

Candice reported:

- Meetings with City of Yarra on hold
- Communicating via email with Council
- VCAT matter delayed
- Uncertain where City of Yarra is with architect

### **Clubhouse Co-ordinator** (Lawrie Chenoweth)

Lawrie was absent

The Working Bee set for Saturday 2<sup>nd</sup> May 10:30-12:30 is postponed and will be a celebration when clubhouse reopens.

- ✦ Candice to check that the bins are empty

### **Boat Captain** (Lawrie Chenoweth)

- Geoff advised the conditions for storing the larger trailer at Westerfolds have been agreed by all parties. However under Covid-19 restrictions it is not possible to relocate the trailer.
- Geoff advised he has documented the alternative methods for slinging boats and has put this to Lawrie
- Geoff advised he has updated the Boat Trailer Policy but is waiting on Lawrie regarding slinging.

### **Coaching** (Stephanie Langley)

Steph was absent and no report tabled.

### **Membership Co-ordinator & Racking Co-Ordinator** (Geoff Baird)

Geoff advised that today Paddle VIC acknowledged paddling is exercise and is permitted under Covid-19 restrictions.

- ✦ Candice to post on INCC website that paddling is permitted

There was general discussion about membership in 2020-21. It was agreed that things are too uncertain to make decisions yet.

- ✦ Sally to draft a plan for reopening and Candice provide ideas about incentives to get members to renew membership

## DRAFT

### **Communications Coordinator** (Brianna Jones)

Not discussed.

### **Social Coordinator** (Sally Miller)

Not discussed.

### **Race Participation Coordinator** (Penny Young)

All races have been cancelled.

### **Race Host Coordinator** (Sally Miller, Geoff Baird, Hannah Scott, Brianna Jones)

All races have been cancelled.

### **Uniform Coordinator** (Stephanie Langley)

Steph absent.

### **Safety Coordinator** (Hannah Scott)

Not discussed

## 7. **General Business**

- Geoff proposed that gym equipment be offered to members to use at home while clubhouse closed. Not supported.
- Bri suggested running an on line bootcamp. Some doubt that it would attract more participants.
- ✦ Bri to ask Nicole Tattersall and Rachel De Kretser if they want to run sessions

## **Next Meeting**

It was agreed to next meet on Thursday 21st May, at 7:30pm via Zoom.

**Close –8:30**

**DRAFT****New Actions This Meeting:**

Ref	What	Who	By	Status
202004-01	Check that bins are empty	Candice	ASAP	<b>New</b>
202004-02	Post on INCC website that paddling is permitted	Candice	ASAP	<b>New</b>
202004-03	Sally plan for reopening celebration Candice provide ideas about incentives	Sally Candice	2 weeks before reopening	<b>New</b>
202004-04	Ask Nicole Tattersall and Rachel De Kretser if they want to run online bootcamp sessions	Bri	May	<b>New</b>

**Update on previous open actions:**

Ref	What	Who	By	Status
202003-05	Communicate acceptance of the conditions to PV and then arrange to move the INCC trailer to Westerfolds <i>Conditions agreed by all – but Covid-19 restrictions mean we can't move trailer</i>	Geoff	Apr 2020	<b>In progress</b>
202003-06	Ask Lawrie for his recommendation on slinging. <i>Alternatives put to Lawrie</i>	Geoff Lawrie	Apr 2020	<b>In progress</b>
202003-07	Update the Boat Trailer Policy	Geoff	Apr 2020	<b>In progress</b>
202003-08	Candice talk to Steph who asked PV to do the MLC registration (and the membership type is wrong) <i>Talk to Rob Russell</i>	Candice /Deb/ Steph/ Rob Russell	Apr 2020	<b>Open</b>
202003-09	Read the proposal on non-affiliated membership (in READ report) and document additional supporting/counter points	All Committee members	Apr 2020	<b>Postpone</b>
202003-10	Investigate blinds for the Gym	Lawrie	Apr 2020	<b>Postpone</b>
202003-11	Replace one security camera <i>Camera got working again, but then it stopped again</i>	Geoff	Apr 2020	<b>Postpone</b>
202002-02	Talk to Council about rubbish bin collection	Lawrie	Mar 2020	<b>Open</b>
202002-03	Bring all examples of logo to next meeting and Committee standardise	Lawrie	Mar 2020	<b>Open</b>
202002-07	Ensure participants can enroll through Register Now.	Steph	Mar 2020	<b>Open</b>
202002-09	Sally to contact Steph to resolve issues with Pontoon (or change vendor) <i>Sally emailed Steph but no response</i>	Sally & Steph	21 Feb 2020	<b>Open</b>
202001-04	Purchase two new tear drop flags (and retain the existing base and poles). Initial price not acceptable. Bella to seek better deal	Bella	Mar 2020	<b>In progress</b>
202001-09	Remove the 2 x K2 outside the Clubhouse. They propose to donate them and 5 other boats in the bunker to another club.	MLC	Feb 2020	<b>Open</b>

**DRAFT**

	<i>Deb to speak to her replacement</i>	Deb		
202001-12	Extra Committee member to take on Rack co-ordination	All	Feb 2020	<b>Open</b>
202001-14	Check that Paddle VIC have recorded the change of Club colours	Steph	Feb 2020	<b>Open</b>
201912-03b	PA insurance for events – Respond to PA.	Deb	Mar 2020	<b>Open</b>
201912-06	Establish with Candice the means to sell hats	Steph	Jan 2020	<b>Open</b>
201912-06	Post a copy of Danish Club presentation in DropBox	Hannah	Jan 2020	<b>Open</b>
201911-07	Post Committee meeting minutes once approved on the website	Bri		<b>Ongoing</b>
Sep '19	Individual Hat & Uniform supplier ready for ordering	Steph	Oct 2019	<b>Open</b>
June '19	Additional Jar of Wingnuts to be left on the bench so that all seats can be fitted. Imperial and metric	Lawrie	Dec 2019	<b>Open</b>
Feb -19	DeFib pads to be replaced in July/August 2019 Candice has retrieved the supply agreement Hannah to obtain replacement pads	Hannah	Dec 2019	<b>Open</b>

**Actions closed this meeting:**

Ref	What	Who	By	Status
202003-01	Post a notice on current Covid-19 procedures on the notice board	Bri	ASAP	<b>Action Closed because Clubhouse closed</b>
202003-02	Respond to PV on Brand Building Workshop saying we are interested but not right now. <i>Responded but workshop on hold</i>	Candice	Apr 2020	<b>Closed</b>
202003-03	Get Cleaner to clean the bunker one more time then stop until schools resume. Also agreed that he be given permission to buy any additional materials required by Covid-19. <i>Lukaz has been advised no more cleaning</i>	Candice	Apr 2020	<b>Closed</b>
202003-04	Reduce fob access at the Gym door to Committee and latch the internal door <i>Reduced then totally shutdown when Clubhouse closed</i>	Geoff	ASAP	<b>Closed</b>
202003-12	Confirm best system for tele-meeting (Zoom or Google Hangouts are likely choices) <i>Zoom</i>	Candice	Apr 2020	<b>Closed</b>
202001-03	Contact Reka Abraham to offer support on communications regarding the junior program <i>No junior program in term 2</i>	Hannah	Feb 2020	<b>Closed</b>

## Attachment 1 - Racks Enrolment, Access and Display Report April 2020

### Racks Enrolment, Access and Display Report April 2020

Prior to each meeting I share a report on Racks, Membership etc, which is "taken as read" unless Committee members have questions or points need discussion which I highlight in red. As the previous meeting did not discuss many points, I have retained them in the report.

#### Racks

Note: Racks are assigned by the Rack coordinator - other Committee members should refer requests to the Rack coordinator.

Since February

- One additional Club K1 (low volume) added to an extended rack amongst Minkes
- We cannot keep stuffing in more Club boats. Creation of new racks impinges on usability of the Clubhouse and existing racks. We have more than enough Club boats – some must be retired to create space if new boats are justified.
- Some members have removed their boat(s) before the shutdown.
- There is some updating of racks records required, but access is not permitted to do this (and many racks are now vacant).
- There are still 2 old MLC K2's outside the clubhouse.

### Enrolment (members)

Membership	2/2019		10/2019	11/2019	12/2019	1/2020	2/2020	3/2020
Active Members	295		206	212	219	222	253	256
Seniors	186		163	167	173	174	176	177
Life	3		0	2	2	2	2	2
Concession	18		11	11	12	12	12	13
Junior	88		31	31	31	33	62	63
Volunteer	0		1	1	1	1	1	1

The above is a break down by GoMembership category (Club membership types of "Junior" and "MLC/CGS" are included in "Junior")

Since February

Junior numbers have increased with MLC adding many paddlers (but they are joined as general Juniors not "MLC/CGS").

All categories are still down on last year (except Volunteer).

One member joined as a Concession member on 23 March 2020 and the Club shutdown on 25 March. **Their INCC and PV fees have been refunded.** One senior member joined earlier in March but has been refunded. One MLC student was joined in March – but was a past member who had not renewed.

**We need to consider membership for 2020-21. I will not be renewing until the Clubhouse reopens or unless INCC and PV membership is free.** If I don't renew, my membership of the Committee ends. I predict the lack of fight by INCC, other Clubs and PV to keep things going will mean paddling is dead for over a year in Victoria. (This is in stark contrast to other States.)

#### Access

**The access system has been shutdown. Access is only by Committee key and no one should be accessing the Clubhouse.**

**As the Clubhouse is shutdown the data for March is not obtainable.**

#### Other – Actions completed

202003-04	Reduce fob access at the Gym door to Committee and latch the internal door. <i>Done and now system is shut down totally. A closed notice has been fixed to the door.</i>
202003-05	Communicate acceptance of the conditions to PV and then arrange to move the large INCC trailer to Westerfold <i>All agreed but can't gather enough people to shift trailer and non-essential travel.</i>
202003-06	Ask Lawrie for his recommendation on slinging. <i>I have asked Lawrie and provided descriptions of the two methods.</i>

## DRAFT

	<i>Awaiting Lawrie's response.</i>
202003-07	Update the Boat Trailer Policy <i>Done. Awaiting Lawrie's response on 202003-06 to finalise</i>
202003-09	Read the proposal on non-affiliated membership (in READ report) and document additional supporting/counter points. <i>As I wrote it, I look forward to the input.</i> <i>BUT now have more serious issues about membership in general next year.</i>
202003-11	Replace one security camera <i>I got all cameras working. One failed again, but Clubhouse is now shut down.</i>

### Other - Other

The equipment sitting idle in the Gym is helping no-one. I propose we lend it to individual members to use at home until we reopen. The ergos would go to members who offer to repair them and return them in working order. If more members request equipment than is available, we draw lots. Any member only gets one item/set in the draw.

Cheers

Geoff Baird