## Minutes

## Ivanhoe Northcote Canoe Club Committee

## Meeting held

## Tuesday May 28, 2013 at 7.30 p.m.

|  |  |
| --- | --- |
| **Meeting opened** | 7:55pm  Minutes taken by: Gill |
| **Members Present:** | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Committee Member** | **Present** | **Apology** | **Committee Member** | **Present** | **Apology** | | Laurie Chenoweth | **✓** |  | Greg Kerr | **✓** |  | | Candice Charles | **✓** |  | Warren Oliver |  | **x** | | Daniel Tencic | **✓** |  | Vic Langley | **✓** |  | | Ken Guthrie | **✓** |  | Michael Wilson |  | **x** | | Gill Hilton | **✓** |  | Alain Romary |  | **x** | |  |  |  |  |  |  | |
| **Minutes of Previous Meeting** | Were accepted as a true and correct record of proceedings. |
| **Business Arising** |  |

**Winter Series race**

Update:

* No portage.
* 15 volunteers to date
* CC Emailed promotion re event
* Vic spoke with MLC – confirmed able ordering and finances etc vic will confirm times, yes to use of truck

**Action: need to follow up with John to contact Rowing Coach down at Wesley who uses second landing. (CC sent email to remind)**

**Action: Gill to follow up with Emma from Peak Adventure to promote event**

**Constitution**

* Lawrie shared details of session offered by CV, however not necessarily useful as just general to clubs.
* CC and KG to keep progressing.

**Treasurers Report**

* Budget on track. Continual flow of membership.
* Steve Veigh 6 months to make boats – current order won’t be costed until next year’s budget (due to arrive in September)
* Note budget shows $3000 in donation and sundry – same grant to help juniors go to Perth
* Cheques:

CV affiliation

Cleaning

coaching

* CC still negotiating with MLC re memberships. Details agreed at last meeting have been discussed with Deb Bennett. No resolution reached as yet. MLC to come back with suggestions.

**Clubhouse coordinator**

* Shed lock has been fixed for easier access, so GH now to list boats for sale on Gear trade website, notice board, and INCC website.
* Lights all fixed (bar caretakers) however Council not able to complete hardwiring of fire alarms at this stage, as state monies set aside in next year’s budget to review building for major works.
* CC and LC met with Peter Mitten re council and club responsibilities:
  + Council is changing arrangement with clubs regarding lease agreements. Clubs will need to adhere to KPI document,
  + Alerted council to restrictions in program development given a) we are not community development workers, b) activities restricted by limited facilities and resources.
  + Clubhouse is targeted for major works in next financial year. Unclear what is involved/included in the plans or how much has been allocated.
* Discussed possibility of KG as resident of Yarra, to contact councillor to request information about major works eg “understand there is money in budget – interested to be part of that conversation”
* Received verbal permission to build more wash down racks. Need to allow for clear path of travel 1.5m wide.

**Coaching Report**

* Committee decided to give GK an Honorarium to recognise all the unpaid work that GK does with coaching and new beginners at weekends
* GK still receiving requests for coaching which trying to support as possible – keeping to small numbers given risks associated with cold weather etc

**Action -– bulk purchase for sub junior program of PFD from Anaconda – $25 each (negotiated price). GK to purchase 10 (keep 5 aside in storage)**

**Boat Captain Report**

* Query re damage to Regina – GK checked out but couldn’t see issue. VL clarified which boat – GK to re-examine.
* Small boat fixing jobs to be completed
* Rudders not ordered - Query whether new rudders required given price (>100) , agreed no orders given price – LC to keep stock

**Website report**

Still action required GH to post minutes from meetings from October 2012 to present.

VL offered to learn about content development for the site to help keep alive CC to help train up

**Enrolment Officer**

* 109 re-enroled to date. Expecting about ¾ to turn up on Saturday.
* Discussed preparation for Sat:
  + Two people on first desk to confirm payment and swap keys (Ken and Daniel)
  + Two people on database to check and correct details including boat value and contact details (Candice and Vic)
  + Two people on check boats and rack allocation (Gill and Lawrie)
* Discussed key series given unable to locate full set of a-series keys. Decided to go to F series – 300 to order – if find A go back to.

**Action: GH to investigate purchase of wifi modem that can support multiple devices. Faster speeds and more reliable than running hotspots of personal phones.**

**Action: Lawrie to order keys**

**Action: Greg arranging BBQ**

**Action: Vic to look into at lanyards**

**General Business**

* LC noted request from non club members for use of K4 and trailer by McMullin etc. Agreed as long as full responsibility assumed.

**Meeting Closed 9.30pm**

Next meeting 7.30pm July