

INCC Private Boat Rack Space Allocation Policy

Version:	1.1
Authorized By:	INCC Committee Mtg, May, 2016
Authorization Date:	12 May 2016
Responsible Officers:	Rack Co-ordinator

A. Purpose of this INCC Private Boat Rack Space Allocation Policy

The purpose of this document is to set out the guidelines by which INCC manages rack allocation for members.

B. Need for a Policy

INCC has limited boat storage facilities. It is therefore necessary to manage rack allocation to optimize rack usage while balancing the needs of all members. This requires the establishment of clear guidelines.

C. Basic Principles

In developing the policy the following principles were established:

1. Where possible a rack will be allocated for the storage of a private boat. However this is not an automatic right and will only be done subject to availability and the following.
2. Only ONE (1) rack per financial member may be allocated. Subsequent boats can only be accommodated if space is available, or stored in any available unused or unfavoured locations, having satisfied the needs of all other members. In times of subsequent heavy demand members may be required to relinquish additional racks.
3. In recognition of the concessional membership fees, family memberships will be limited to FOUR (4) racks per family. Family members can join as individual members if more than 4 racks are required.
4. Allocated racks are on an annual basis, provided that membership is current.
5. If membership has expired (i.e not renewed by the end of the current membership year), the previous allocated rack will be taken to be abandoned and therefore placed in the pool for allocation on a first-in basis, to renewed (or new) members. If the unfinancial member subsequently renews at a later date, they may subsequently be assigned a new rack, or go on a waiting list if none are available at that time.
6. Rack space dimensions are designed for K and TK boats. Oversize craft (by either length, width, height or weight) cannot be accommodated.
7. New requests for racks for boats other than K or TK kayaks or C1 canoes (eg. sea kayaks, surf skis, recreational canoes) will not be granted as they cannot be efficiently accommodated.
8. Financial members with existing racks for awkward sized boats (eg. sea kayaks, surf skis, recreational canoes), will be encouraged to consider removing these boats and storing them elsewhere.

9. Racks may be re-allocated at any time during the year, and boats moved to a new location at the sole discretion of Rack Co-ordinator. This is to minimize “squatting”, when the rack space or boat is clearly used infrequently or not at all. Regular users will be given priority for more accessible racks. Members will be notified of the new rack allocation.
10. The Rack Co-ordinator, together with the President, will have absolute discretion to decide on eligibility for and allocation of rack spaces.
11. Non-rack space (e.g. in the rafters or in a separate location) may be offered at the discretion of the Rack Co-ordinator on a short term (less than 1 year) basis to assist members as they transition boats (e.g. replacing a TK with a K).
12. Unfinancial boats may be moved within the clubhouse, or removed entirely and stored at a separate location, at the discretion of the Rack Co-ordinator.
13. If a member with a private boat does not intend to renew membership, they should endeavour to remove their boat from the rack, prior to expiry of the membership year and changing of the clubhouse access. If the boat has not been removed one month after the membership renewal date, the boat will only be released for removal on payment of 50 % of the annual membership fee, or after 6 months, on payment of the full annual fee.
14. Should the member not renew their membership and not collect their boat within twelve (12) months of the start of the membership year, the club will sell the boat and retain any money collected.

End of document-----