

# Minutes

Ivanhoe Northcote Canoe Club Committee  
Meeting held  
**Thursday 12th June, 2014 at 7.30 p.m.**

<b>Meeting opened</b>	7:45pm Minutes taken by: Gill					
<b>Members Present:</b>	<b>Committee Member</b>	<b>Present</b>	<b>Apology</b>	<b>Committee Member</b>	<b>Present</b>	<b>Apology</b>
	Laurie Chenoweth	✓		Greg Kerr	✓	
	Candice Charles	✓		Vic Langley		x
	Daniel Tencic		x	Olivia Myers	✓	
	Ken Guthrie	✓		Geoff Baird	✓	
	Gill Hilton	✓		Rob Godwin	✓	
<b>Minutes of Previous Meeting</b>	Accepted as a true and correct record of proceedings.					
<b>Business Arising</b>	<ul style="list-style-type: none"> <li>• <b>What was outcome of K4?</b></li> <li>• NB: Blue K4 still in disrepair. Damage done last October and still not fixed. LC to speak to Camfields at weekend for update. If no action, committee to put it writing that committee will take responsibility for fixing the boat but charging the paddlers responsible for damage (time plus repair work).</li> </ul>					

## President's report

- Leases completed and sent for 2014/15
- New keys arranged for key hand over day
- HWS not working in male change room in bunker – Council aware
- **Clubhouse improvements**
  - Since last meeting information has been posted on INCC website regarding proposed upgrades.
    - Liv reported concern about ceiling heights for new gym area
  - CC has offered (to council) further walk throughs of the clubhouse and Footscray CC (to demonstrate a good example of space) but so far not taken up. KG suggested approaching architect direct.
  - Discussed worth exploring possibility of adjustable racking in new club house.

## Treasurer Report

- Treasurer's report circulated.
- Expect approx. \$40,000 worth of income between now and end of June – as per previous years.
- Underspent on fleet by approx. \$10,000 compared with what budgeted and previous year spend.
- Suggestion for slow down of purchasing new boats in lead up to club house improvements. This may help manage storage issue through this time. Then to have 'bumper' year following the improvements. Other option would be to have more club boats available at that time whilst encouraging members to store private boats at home.
- Raised again the continuing situation of in-balance related to beginner course and coaches cost. As

suggested previously just need to monitor this at this stage.

- No comments received about fee increase for 2014/15. Were some issues initially with renewals as CV had not changed their registration site over to 2014/15. Now resolved.

### Coaching

- Suggestion that from now on we advertise the beginner's classes as non-refundable and non-transferable on registration. Also to increase the fees as discussed at previous meetings. Agreed non-member \$90, member \$50. This should alleviate budget in-balance problem.
- Crusaders coaches have requested that the club help to subsidise the coaches for the annual crusaders camp. Three coaches to attend the weekend.

**Motion: RG proposed that the club should fully subsidise the accommodation costs for the 3 coaches (approx. \$140). Seconded GH. All in favour. PASSED**

### Uniform

- Given design to suppliers – awaiting quotes. Committee review design – feedback: polo shirt (not ¾ sleeve), original logo rather than reverse, embroidered logo preferable. No elastic arm cuffs. Please seek Australian made quote in addition to overseas.
- Lanyards have been ordered
- Have approached another supplier for a different material/design for a racing singlet

### Boat Captain

- Plastic Dagger deemed unsuitable – not sufficient bum space.
- Still looking skinny K1 for club fleet.

### Clubhouse coordinator

- **Maintenance:**
  - Additional racks for storing crusader boats have been installed.
  - Toilet paper and replacement lights up to date
  - RG suggested some kind of record to be used for clubhouse maintenance (could also include boat repair). All agreed that to allocate a section of the white board would be most appropriate.
- **Storage:**
  - Ongoing issue with YMCA boats stored at club with very limited usage and delays in membership payment every year. CC to assist with resolving. Will offer YMCA organisational membership and coordinate number of members with them. One boat to be removed.
  - Correspondence sent around (pre meeting) regarding a possible security issue with Shed of Shame. Back ground given to situation. Two key issues: Whereabouts of boat apparently belonging to an ex member M Pacey – requesting it back. Whereabouts of boat belonging to Dasha Kopecek which had been stored in SOS under arrangement with committee for \$50 per year.
    - Geoff, Lawrie and Gill have done some investigation and resolved that boat belonging to M Pacey was sold in July 2013. In January 2012 Gill had tried to establish ownership of said boat (as did not match records) with no response from owner. M Pacey was last a member in 2011/12 financial year. Committee agree that club was within rights to sell boat (according to club rules). LC to discuss situation with M Pacey father – member R Pacey to ensure all ok.
    - Geoff, Lawrie and Gill still undergoing investigation as to whereabouts of Dasha's boat. Appears may have sold on to Reika (member) by mistake. LC to follow up with Reika (who has been overseas) and if this is the case – offer alternate boat.

### **Website/Communications report**

- Plan to update Winter series dates
- One of the path to rules and bylaws not working – CC to fix.

### **Enrolment Officer**

- 440 members. Rush of renewals expected before key change over day.
- Orientations:
  - May Vic
  - June Liv
  - July Rob G
- Key change over day to be Saturday 28<sup>th</sup> June 11-1 pm
  - GH to organise wifi modem,
  - LC to organise key man.
  - GB to coordinate additional tags for boat identification
  - On the day 2 people to process key returns, 1 person dealing with issues
  - Have a 'leave pass' – ken to develop – all signed off before can get a key.
  - KG to have lists for updating details
- Allocation of jobs for the day:
  - GK and RG sausage sizzle
  - LC and GB on boats – values and descriptions
  - GH and VL on database (candice on problem table)
  - OM and ? – on door
  - KG on key hand out
- KG suggesting that we should look again at key card system for new club house. To ensure wiring installed during renovations. Not clear how this would work with new roller doors – probably they will be lockable from indoors.
- Also suggested wifi in new clubrooms.
- KG giving notice that unable to continue in enrolment officer position next year due to other commitments. Happy to stay on committee.
- Offer 2<sup>nd</sup> key change over time (after Sat 28<sup>th</sup>) for Thursday 10<sup>th</sup> July – 6-7pm (Liv, Lawrie, Ken and Geoff to cover)

### **General business**

- Most recent Winter series race – INCC represented by about 20 entrants (adults and kids)

### **Meeting Closed 9.35 pm**

No meeting July

Next committee meeting Thursday 21<sup>st</sup> August 7.30pm (someone else to take minutes please as Gill unavailable)